



# Iowa Education for Deaf & Blind

Announces Employment Opportunity:

## **Head Registered Nurse**

Responsible for staffing and operations of the Student Health Center (Council Bluffs) which provides nursing care for Deaf and Blind students who are enrolled in programs with Iowa School for the Deaf and Iowa Educational Services for the Blind and Visually Impaired.

Send resume, cover letter, and any copies of any credentials, etc. electronically to [human.resources@iaedb.org](mailto:human.resources@iaedb.org) or mail to Human Resources; IESBVI; 3501 Harry Langdon Blvd.; Council Bluffs, IA 51503-7898. Or contact Human Resources by Phone: 712-366-0571; can also email: [human.resources@iaedb.org](mailto:human.resources@iaedb.org) for more information. View general school information and job description on web page: <https://www.iowaschoolfortheblind.org>.

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Under supervision from the Director of Student Life, renders nursing care to patients within the Health Center. Supervises other Health Center staff members.

### **Typical Duties and Responsibilities:**

#### General Nursing Duties:

- Observes and reports symptoms and conditions of patients, including general physical and mental state.
- Assists physician with examinations and in carrying out medical procedures.
- Provides emergency medical care and treatment to students and staff.
- Provides medical care and supervision to students who are confined to the Health Center.
- Administers care to acutely ill patients.
- Administers medication and treatments and notes patients' reactions to same.
- Orders and restocks medication and other medical supplies.
- Coordinates with other departments on Campus to ensure continuity of care for each student and to ensure that special needs of students are being met.
- Communicates with parents in order to obtain information relative to each student's medical history and also to provide follow-up information to parents. Seeks and obtains parental consent to treat students.
- Utilizes correct nursing procedures and promotes the comfort and safety of all patients.
- Maintains various reports, records, and documentation relating to health care and medical history of students. Plans, develops and implements health care plans for students including individual health care plans as required by IDEA.
- With other School Administrator, participates in school wide activities that address the overall effectiveness of school programs. Serves on the Strategic Planning Committee and School Improvement Committee.
- Educates students and staff about health care issues and serves as a resource for students and staff.

- Performs a variety of cleaning and sanitation duties, including changing and laundering towels, bed linens, students' clothing, etc; cleaning and disinfecting medical equipment, tabletops, and countertops; and other related duties.
- Performs other duties as required.

**Supervisory Duties:**

- Supervises registered nurses and other Health Center staff. Participates in interviewing of staff and makes recommendations for hiring. Provides orientation and training to employees. Handles disciplinary matters. Conducts employee performance evaluations.
- Serves as one of the School's Level I investigators and is one of the staff who is responsible for investigating incidents of suspected child abuse.
- Plans, develops and evaluates the School's health care programs.
- Schedules and assists with annual health care screenings of students.
- Schedules doctor, dental, occupational therapy and physical therapy appointments for students and coordinates transportation, chaperoning and interpreting services for the same.
- Represents the Health Center at various campus meetings, including Evaluation Team meetings.
- Serves as a member of the Iowa Children's Hearing Loss Center.
- Prepares and delivers lectures and presentations to staff and students on a variety of health-related subjects.
- Gives tours of the Health Center to visitors.

**Qualifications:**

- Graduation from an accredited school of nursing. Current registration in the state of Iowa or a compact state.
- Good knowledge of general nursing theory and practice.
- Ability to analyze and solve nursing problems and adapt techniques as necessary in the care of specific patients.
- Alert and skillful in observing overt and covert signs and symptoms and in initiating appropriate treatment in medical emergencies.
- Ability to detect changes in patients' conditions.
- Ability to work well with student, parents, physicians, supervisors and other staff members.
- Ability to supervise and direct the work of others.
- Ability to attain required level of sign competency as appropriate.

**Salary and Benefits:**

Salary will be determined by the successful candidate's educational and experiential qualifications. Range: \$50,000 - \$76,000 for 195 work days (195 days follows typical school calendar). Extra work days/pay may be scheduled during summer months depending on summer programming needs. A comprehensive benefit package is available including excellent insurance benefits; retirement; paid sick leave; and more.

**Position Details:**

Work at the Iowa School for the Deaf campus in Council Bluffs, Iowa. Position starts prior to 2022-2023 school year – preferably early August 2022. Criminal and other relevant background checks required. Applications will be accepted beginning immediately.